

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.hvadc.org/reports
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: ACDS, LLC

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 09/01/2016
End Date: 12/31/2016
Amount: \$13,975
Amount Expended for Fiscal Year: \$13,712
Fair market value: \$13,975

Explain why the fair market value is less than the amount:

Address Line1: PO Box 6666
Address Line2:
City: COLUMBIA
State: MD
Postal Code: 21045
Plus 4:
Province Region:
Country: USA

Procurement Description: Agribusiness development and data analysis

2. Vendor Name: Bernoullis Finance Inc.

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 06/27/2016
End Date: 11/30/2016
Amount: \$9,250
Amount Expended for Fiscal Year: \$6,275
Fair market value: \$9,250

Explain why the fair market value is less than the amount:

Address Line1: 30 N. Gould St
Address Line2: Suite #5151
City: SHERIDAN
State: WY
Postal Code: 82801
Plus 4:
Province Region:
Country: USA

Procurement Description: Financial planning and strategy services

Procurement Transactions Listing:

3. Vendor Name: Business Opportunities Managment Consulting

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2016
 End Date: 12/31/2016
 Amount: \$50,000
 Amount Expended for Fiscal Year: \$44,138.58
 Fair market value: \$50,000

Explain why the fair market value is less than the amount:

Address Line1: 32 Clearview Terrace
 Address Line2:
 City: RENSSELAER
 State: NY
 Postal Code: 12144
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Business planning consulting and technical assistance

4. Vendor Name: Fairweather Consulting

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 07/01/2016
 End Date: 12/31/2016
 Amount: \$13,950
 Amount Expended for Fiscal Year: \$10,800
 Fair market value: \$13,950

Explain why the fair market value is less than the amount:

Address Line1: 124 Main St, #2
 Address Line2:
 City: NEW PALTZ
 State: NY
 Postal Code: 12561
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Research, data and market analysis

Procurement Transactions Listing:

5. Vendor Name: Four Corners Planning

6. Vendor Name: Groundwork Group, LLC

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 12/02/2015
 End Date: 01/31/2016
 Amount: \$6,000
 Amount Expended for Fiscal Year: \$6,000
 Fair market value: \$6,000

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 07/13/2016
 End Date: 05/31/2017
 Amount: \$50,000
 Amount Expended for Fiscal Year: \$23,014.52
 Fair market value: \$50,000

Explain why the fair market value is less than the amount:

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Address Line1: 45 Montgomery St
 Address Line2:
 City: TIVOLI
 State: NY
 Postal Code: 12583
 Plus 4:
 Province Region:
 Country: USA

Address Line1: 10 Saint Pauls Pl, Apt #7T
 Address Line2:
 City: BROOKLYN
 State: NY
 Postal Code: 11226
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Grant writing services

Procurement Description: Facilitator for Farm & Food Business Accelerator program and business consultant for food hub development

Procurement Transactions Listing:

7. Vendor Name: Hollow Road Farms, Inc

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 03/03/2015
End Date: 12/31/2016
Amount: \$66,000
Amount Expended for Fiscal Year: \$52,274.14
Fair market value: \$66,000

Explain why the fair market value is less than the amount:

Address Line1: 271 Hollow Rd
Address Line2:
City: STUYVESANT
State: NY
Postal Code: 12173
Plus 4:
Province Region:
Country: USA

Procurement Description: Business structure and finance consulting

8. Vendor Name: Jason Foscolo, PLLC

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 09/26/2016
End Date:
Amount: \$6,000
Amount Expended for Fiscal Year: \$5,945
Fair market value: \$6,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 378
Address Line2:
City: RED HOOK
State: NY
Postal Code: 12571
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal services for clients

Procurement Transactions Listing:

9. Vendor Name: New York Council of Nonprofits, Inc.

10. Vendor Name: Pattison, Koskey, Howe & Bucci

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/07/2016
 End Date:
 Amount: \$5,415
 Amount Expended for Fiscal Year: \$5,448
 Fair market value: \$5,415

Explain why the fair market value is less than the amount:

Address Line1: 272 Broadway
 Address Line2:
 City: ALBANY
 State: NY
 Postal Code: 12204
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Organization development process including retreat and recommendations and findings for client

Type of Procurement: Financial Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2016
 End Date: 12/31/2016
 Amount: \$8,639.02
 Amount Expended for Fiscal Year: \$8,639.02
 Fair market value: \$8,639.02

Explain why the fair market value is less than the amount:

Address Line1: 502 Union St
 Address Line2:
 City: HUDSON
 State: NY
 Postal Code: 12534
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Accounting and auditing services

Procurement Transactions Listing:

11. Vendor Name: S. Van Tassel Services

12. Vendor Name: The Thalia Group, LLC

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2016
 End Date: 12/31/2016
 Amount: \$15,000
 Amount Expended for Fiscal Year: \$13,220.62
 Fair market value: \$15,000

Explain why the fair market value is less than the amount:

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 05/18/2016
 End Date:
 Amount: \$11,900
 Amount Expended for Fiscal Year: \$8,458.08
 Fair market value: \$11,900

Explain why the fair market value is less than the amount:

Address Line1: 40 Houseman Ave
 Address Line2:
 City: CHATHAM
 State: NY
 Postal Code: 12037
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Bookkeeping

Address Line1: PO Box 6047
 Address Line2:
 City: SCHENECTADY
 State: NY
 Postal Code: 12306
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Facilitate a organization development process resulting in a strategic plan

Procurement Transactions Listing:

Additional Comments: