



Board Meeting Minutes
March 22, 2019
Ulster County Office Building
Karen Binder Library - 6th Floor

HVADC

507 Warren Street, 2nd Floor
Hudson, NY 12534
P: 518.432.5360
F: 888.317.5556

Board members: Mark Doyle and Dennis Doyle

On phone: David Church, Walter Garigliano and Ann Finnegan

Staff: Todd Erling & Mary Ann Johnson

Meeting called to order at 9:05.

Audit Review: the Board was provided with a copy of the audit via email prior to meeting and printed copies were distributed at the meeting. Ann explained the Audit Committee reviewed the material on 3/8/2019 and accepted the audit for board approval. The Board reviewed the material and additional information was provided by Todd and Ann. Ann noted new audit requirements to break out program expenses vs management have been met. She also noted the auditors were pleased with Mary Ann's efforts to provide the details needed for the overall audit but in particular the data on the program area breakouts.

Mark asked for a motion to accept the audit report. Walter offered the motion and Dennis provided the second. There was no additional discussion and all members voted in favor to accept as presented.

ABO requirements: Mary Ann reminded the Board the ABO reports were due on March 31st and HVADC was in good position to comply. Three items were needed from the Board including the review and acceptance of the Audit and the Performance Measures. Additionally, Mary Ann requested the board evaluation to be completed by 3/31 for submission. Mary Ann reminded the Board the evaluation and financial disclosure documents were provided via email prior to the meeting.

The Board was provided with a copy of the Performance Measures document via email prior to meeting and printed copies were distributed at the meeting. The Board reviewed the document and Dennis made a motion to accept and Ann offered the second. There was no additional discussion and all members voted in favor to accept as presented.

Minutes: Mark asked the Board if they had an opportunity to review the minutes. Members responded in the affirmative and Dennis made a motion to accept with Walter offering the second. There was no additional discussion and all members voted in favor to accept as presented.

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Walter Garigliano

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Ann Finnegan

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Updates: Todd provided an update on the impact of the federal shutdown on two of the grants HVADC had received. He notes federal grants reimbursements are now moving forward. The EDA is an existing grant and payment has been recently received for the period ending 12/31/18. We had also received payment on two new grants, a Local Food Promotion Program grant for the Hudson Food Hub & the Community Development Financial Institution (CDFI) grant.

Todd noted that we will be moving CDFI forward with hiring a CDFI consultant as per application. It is the intention to apply for implementation grant during the spring of 2020. The first step is to establish a new 501c3 that meets IRS and CDFI standards.

Dennis asked if being a CDFI is worth the effort and Ann responded that it is an incredibly flexible and reliable source of funds. She also noted CDFI has added a food focus to their program priorities. Todd commented that pursuing the CDFI fits with the strategic plan and diversifying our income and services. Successful implementation of CDFI program money is foundation for legacy funding in the HV.

Mark discussed the plan being developed and if there will be a subcommittee of the board to work on this. Todd responded indicating the subcommittee would be the loan committee.

Accelerator Program: Mary Ann provided update and noted the class had met several times and the consultants were meeting with each peer to evaluate their needs for business planning, marketing and risk management.

REDC process: Todd explained we will not know what is available for funding and priorities until the state budget has passed. Todd noted he had participated in a small Executive kickoff session and explained there was a big push for workforce development funds in this round.

Other: Mark noted he attended March's food system planning event with TE & MA. Mark felt the priorities will need to be fine tuned. Mark felt education on workforce training needs to be addressed.

Delgado Ag Committee: Todd explained that were representatives from Cornell Cooperative Extension, Farm Bureau, individual growers and organizations. He noted Delgado's district is the 3rd largest rural district in the state and that Delgado sits on Ag, Transportation and Small Business committees.

Todd explained that NYS Senator Jen Metzger is working on the understanding the farm worker issue and is in conversations with her. Senate interested in hearing more from the public. The Board did express some concern about who will show up and voice opinion.

Meeting was adjourned at 10:45.