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HVADC Board Meeting
Draft Minutes
December 9, 2016

Present: Dave Church, Mark Doyle, Ann Finnegan, Walter Garigliano, Todd Erling, Mary Ann Johnson
On Conference Call: Eric Ooms,
Guest: Teri Bordenave

Minutes – two sets: Walter made a motion to approve March 29 minutes, Mark seconded, all voted in favor. Minutes from October 28 minutes, Mark made a motion to approve, Ann offered the second and all voted in favor.

ABO – MA reviewed the financial disclosure and board survey. She requested the board evaluation today from those present and to be returned by those on call. Walter indicated he provided his financial disclosure statement from Sullivan Co to attach to our statement. Sullivan's is much more comprehensive. The Board agreed that was an acceptable approach.

Financials – balance sheet and P&L were presented and reviewed by Todd. Todd summarized where the counties and other income sources are with the payment schedule followed by a review of expenses. March moved to accept the financials, Ann offered a second. All voted in favor.

Strategic Planning Process - Revised Summary of Findings was presented to the Board in advance of meeting. Teri began discussion with this document. This is a deeper look at the results of the environmental scan survey. Dave was satisfied with the new version of the report.

The Board had a discussion about possible opportunity areas for HVADC including but not limited to ag succession planning, food safety and labor.

Vision, mission – Teri reviewed how the statement it was arrived at. Walter moved the mission, vision and stated goals and values, March offered a second. March will incorporate into next revision of Bylaws. Mark wanted to ensure Eric was ok with language re profitable farms. Eric said he was satisfied with statements. Walter mentioned his IDA is action oriented and is looking for results – not just planning. He noted they are happy with HVADC efforts to assist and get projects done. Dave called for a vote and it was unanimously approved by the Board.

Goal Plan – March is looking for Goal 1 – it would be helpful to have to evaluate the quality of other work plans. Dave noted that we have approved the goals and what remains are the details of tactics and timeframe. Ann noted the timeline for Goal 3 may change, likely the same for Goal 2. Teri noted

Goal 2 is now goal 3, and goal 3 is now goal 2. Teri commented that maybe this is a chance to have more people more on goal 1. Todd indicated that he believes more input would be useful from others.

MA will forward draft Goal 1. Walter agreed to participate on Goal 1 development. Dave, Todd and Walter decided to meet in person on Dec 21 at the LTL Food Hub Board meeting in Liberty.

MA will send out a revised packet of Goals noting 2 needs some revision.

Conference updates – is scheduled for May 22-24 because Land for Good scheduled a conference in mid June. AFT President wants to speak about how farm viability is more than land preservation.

Todd excused himself meeting for a meeting in Albany at Ag & Markets with Commissioner and then called in from car.

There was a discussion regarding a loan fund. Walter described experience with Sullivan County loan fund development. Ann noted we do not want to be a lender of last resort and shared expectations/examples of projects who can't get enough of a bank loan.

Mark commented there is a service component to this. Walter suggested developing resources to help people through the maze of funds.

How we do fund the technical assistance side? Ann thinks the loan fund will generate interest in other programs we offer. Mark asked if there are grants to fund the TA side. Todd said some of that TA money first requires a loan fund. Establishing an internal loan fund opens up the opportunity for additional TA funding sources.

Some counties and communities do not have access to some of the fund sources because the community doesn't qualify with targeted demographics, but Todd noted those counties have entrepreneurs.

Board meeting schedule – board agreed to a quarterly schedule and it will be the third Friday of the month, but the board will meet in January. MA will send out calendar invites.

Do we want to rotate? Jan meeting here. March will be March's office.

Bylaws will be reviewed in Jan – TE reminded we need to circulate. MA and March will coordinate adding mission and get out.

Meeting adjourned at 10:30. Motion by Mark, seconded by Walter and all voted in favor.