



Board Meeting Draft Minutes
March 30, 2023
9:00am Teams Call

HVADC

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Board members present: Mark Doyle, Dennis Doyle, Walter Garigiano and Eric Ooms
Staff: Todd Erling and Mary Ann Johnson

Mark called the meeting to order at 9:09

Todd started the meeting by announcing HVADC had received word that the organization achieved CDFI certification status on 3/29/22. HVADC is now eligible for financial aid awards from the CDFI upon a successful grant application. Mark asked about the interest rate structure with this money. Todd noted the funds would be granted to us and not an intermediary loan that we have to pay back.

Walter made a motion to amend the HVADC bylaws to add a position of Director Emeritus – Eric offered a 2nd. The Board voted unanimously in favor.

Mark asked if the members reviewed the Minutes from 10/31/22. Eric made the motion to accept the minutes and Walter offered the second. The Board voted unanimously in favor to accept the minutes.

The financials were discussed with Mary Ann noting the grant advance from Ag & Markets on the balance sheet. The Board discussed the individual county contracts.

Board member Ann Finnegan joined the meeting at 9:20.

Todd presented the audit and the members indicated they had reviewed. Walter noted the audit was what he expected. Eric moved to accept, and Walter offered a second. The Board voted unanimously in favor of accepting the audit.

ABO Documents – Mary Ann reminded the Board of the following required documents for the ABO:

Performance measures – board reviewed and approved.

Board eval – MA reviewed that it is aggregated and returned to ABO.

Financial disclosures – complete and return – can be completed after appropriate tax filings dates for individuals.

Other Updates:

Meat Processing Expansion Grant – HVADC is the administrator for the Ag & Markets program. Partners in the region have indicated they have businesses interested in and awaiting applications. Todd noted a review committee with statewide representation will be formed to review and score the applications.

BOARD OF DIRECTORS

President

Mark Doyle

Vice President

Walter Garigiano

Treasurer/Secretary

Ann Finnegan

Dennis Doyle

Eric Ooms

Executive Director

Todd Erling

Northeast dairy project – two components – Developing ESG (environmental, social and governance standards) program with an USDA RBDG application. This is part of a bigger program that Northeast Organic Producers Association is working on including tolling and bottling. There was a separate application to the NE Dairy Business Innovation Center for that work. Separately HVADC is developing and submitting a stand alone Dairy Funding Accelerator program proposal for an application to the NE Dairy Business Innovation Center based out of UVM.

The meeting was adjourned at 10:20am.