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**HVADC Board Retreat**  
**Draft Minutes**  
**October 28, 2016**

Present: March Gallagher, David Church, Ann Finnegan, Mark Doyle, Todd Erling, and Mary Ann Johnson. Teri Bordenave, consultant from the Thalia Group, LLC, provided facilitation for the discussion on the strategic plan.

Todd opened the meeting which followed several hours of facilitated discussion on the strategic plan including mission, vision, and goals for the plan. To keep the strategic planning process moving forward, Teri suggested the Board consider adopting the draft versions of the work the Board did today on mission, vision and goals. Teri explained that the Mission/Vision Taskforce will meet to finalize the draft language and that she would type up the work done on the draft goals and preliminary strategies. This preliminary outline of material will be circulated to the Board for review, comment and further discussion at the December Board meeting. March made the motion to accept the draft mission/vision statement and goals of the plan as outlined in the retreat today and Mark offered the second. All board members voted unanimously in favor of the motion.

The Board discussed transitioning the Strategic Planning Taskforce into the Marketing Taskforce to implement one of the draft goals. The taskforce consists of March, Mark, and Walter.

The Board then discussed the Audit Committee's review of the responses to the RFP for audit services. It was noted there were two respondents and the Audit Committee recommended HVADC continue with Pattison, Koskey, Bucci and Howe (PKBH) because they were cost effective and offered quality service. Dave made the motion to accept the audit committee recommendation to retain PKBH and March offered the second. All Board members voted unanimously in favor to approve this motion.

The Board reviewed and discussed the draft budget for 2017. March made motion to approve, Mark offered second and the Board voted unanimously to approve.

The Board discussed the ESD/JDA loan fund opportunity for agribusinesses. A draft memo to ESD explaining HVADC's concept for the loan fund was reviewed. Motion to approve submission of application to JDA/ESD was made by March and Mark offered the second. The board voted unanimously to approve the motion.

The Board discussed meeting in December to continue the strategic plan process. Mary Ann noted she is working to finalize the date in early December.

Meeting adjourned.