

Procurement Report for Hudson Valley AgriBusiness Development Corp

Fiscal Year Ending: 12/31/2018

Run Date: 03/29/2019

Status: CERTIFIED

Certified Date : 03/29/2019

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="https://www.hvadc.org/reports">https://www.hvadc.org/reports</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	ACDS, LLC	<b>Address Line1</b>	PO BOx 6666
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	COLUMBIA
<b>Award Date</b>	1/2/2018	<b>State</b>	MD
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	21045
<b>Fair Market Value</b>	\$74,704.13	<b>Plus 4</b>	
<b>Amount</b>	\$74,704.13	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$74,704.13	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Agribusiness development and data analysis

<b>2. Vendor Name</b>	AgVisory, LLC	<b>Address Line1</b>	PO Box 177
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	NASSAU
<b>Award Date</b>	6/1/2018	<b>State</b>	DE
<b>End Date</b>	12/31/2019	<b>Postal Code</b>	19969
<b>Fair Market Value</b>	\$6,250.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,250.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,250.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Business valuation services for clients

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<b>3. Vendor Name</b>	Business Opportunities Managment Consulting	<b>Address Line1</b>	32 Clearview Terrace
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	RENSELAER
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12144
<b>Fair Market Value</b>	\$37,040.16	<b>Plus 4</b>	
<b>Amount</b>	\$37,040.16	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$37,040.16	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Business planning consulting and technical assistance

<b>4. Vendor Name</b>	Chesterfield Advantange	<b>Address Line1</b>	32 Clearview Terrace
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	RENSELAER
<b>Award Date</b>	7/3/2017	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12144
<b>Fair Market Value</b>	\$6,397.50	<b>Plus 4</b>	
<b>Amount</b>	\$6,397.50	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,397.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Business coaching and mentoring and facilitator for Farm & Food Funding Accelerator

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<b>5. Vendor Name</b>	Dandelion Design, Inc	<b>Address Line1</b>	546 Garfield Road
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	EAST NASSAU
<b>Award Date</b>	1/2/2017	<b>State</b>	NY
<b>End Date</b>	12/29/2017	<b>Postal Code</b>	12062
<b>Fair Market Value</b>	\$6,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,749.95	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Graphic design for websites, print and promotional materials

<b>6. Vendor Name</b>	Jason Foscolo, PLLC	<b>Address Line1</b>	PO Box 378
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	RED HOOK
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12571
<b>Fair Market Value</b>	\$7,668.00	<b>Plus 4</b>	
<b>Amount</b>	\$7,668.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,668.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal services for clients

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<b>7. Vendor Name</b>	Pattison, Koskey, Howe & Bucci	<b>Address Line1</b>	502 Union St
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HUDSON
<b>Award Date</b>	1/1/2017	<b>State</b>	NY
<b>End Date</b>	12/31/2017	<b>Postal Code</b>	12534
<b>Fair Market Value</b>	\$8,534.93	<b>Plus 4</b>	
<b>Amount</b>	\$8,534.93	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,534.93	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Accounting and auditing services

<b>8. Vendor Name</b>	Scolaro Fetter Grizanti & McGough, PC	<b>Address Line1</b>	507 Plum Street, Suite 300
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	9/1/2018	<b>State</b>	NY
<b>End Date</b>	6/30/2019	<b>Postal Code</b>	13204
<b>Fair Market Value</b>	\$7,092.50	<b>Plus 4</b>	
<b>Amount</b>	\$7,092.50	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,092.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal services for clients

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<b>9. Vendor Name</b>	Tactix	<b>Address Line1</b>	9 Cottage Terrace
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BEDFORD HILLS
<b>Award Date</b>	1/2/2017	<b>State</b>	NY
<b>End Date</b>	12/29/2017	<b>Postal Code</b>	10507
<b>Fair Market Value</b>	\$12,400.00	<b>Plus 4</b>	
<b>Amount</b>	\$12,400.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,400.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Consulting services for advertising, marketing materials, copy editing, web site design

Additional Comments