

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.hvadc.org/#!/reports/cihe
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Business Opportunities Management Consulting

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$50,000
Amount Expended for Fiscal Year: \$47,562
Fair market value: \$50,000

Explain why the fair market value is less than the amount:

Address Line1: 32 Clearview Terrace
Address Line2:
City: RENSSELAER
State: NY
Postal Code: 12144
Plus 4:
Province Region:
Country: USA

Procurement Description: Business planning consulting and technical assistance

2. Vendor Name: Hollow Road Farms, Inc

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 03/03/2015
End Date: 12/31/2016
Amount: \$66,000
Amount Expended for Fiscal Year: \$52,274.14
Fair market value: \$66,000

Explain why the fair market value is less than the amount:

Address Line1: 271 Hollow Rd
Address Line2:
City: STUYVESANT
State: NY
Postal Code: 12173
Plus 4:
Province Region:
Country: USA

Procurement Description: Business structure and finance consulting

Procurement Transactions Listing:

3. Vendor Name: Jeremiah P. Cosgrove

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2015
 End Date: 12/31/2015
 Amount: \$7,500
 Amount Expended for Fiscal Year: \$6,300
 Fair market value: \$7,500

Explain why the fair market value is less than the amount:

Address Line1: PO Box 617
 Address Line2:
 City: KINDERHOOK
 State: NY
 Postal Code: 12106
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Consulting legal services to clients

4. Vendor Name: New Territories, LLC

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 04/15/2015
 End Date: 12/31/2015
 Amount: \$25,000
 Amount Expended for Fiscal Year: \$23,940
 Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: 35 2nd St
 Address Line2:
 City: BROOKLYN
 State: NY
 Postal Code: 11231
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Food system consulting services

Procurement Transactions Listing:

5. Vendor Name: Pattison, Koskey, Howe & Bucci

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$7,810.52
Amount Expended for Fiscal Year: \$7,810.52
Fair market value: \$7,810.52

Explain why the fair market value is less than the amount:

Address Line1: 502 Union St
Address Line2:
City: HUDSON
State: NY
Postal Code: 12534
Plus 4:
Province Region:
Country: USA

Procurement Description: Accounting and auditing services

6. Vendor Name: S. Van Tassel Services

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$15,000
Amount Expended for Fiscal Year: \$10,787.12
Fair market value: \$15,000

Explain why the fair market value is less than the amount:

Address Line1: 40 Houseman Ave
Address Line2:
City: CHATHAM
State: NY
Postal Code: 12037
Plus 4:
Province Region:
Country: USA

Procurement Description: Bookkeeping

Procurement Report for Hudson Valley AgriBusiness Development Corp

Run Date: 03/30/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: