

**Draft Board Meeting Minutes
September 27, 2019
Ulster County Office Building
Karen Binder Library - 6th Floor**

HVADC

507 Warren Street, 2nd Floor
Hudson, NY 12534
P: 518.432.5360
F: 888.317.5556

Board members: Dennis Doyle, Mark Doyle, Ann Finnegan & March Gallagher

On phone: Walter Garigliano

Staff: Todd Erling & Mary Ann Johnson

Meeting called to order at 9:10.

**BOARD OF
DIRECTORS**

President

Mark Doyle

Vice President

Walter Garigliano

Treasurer/Secretary

Ann Finnegan

David Church

Dennis Doyle

March Gallagher

Eric Ooms

Executive Director

Todd Erling

Minutes: Mark asked for a motion to accept minutes. Dennis made a motion to accept the minutes and Ann provided a second. There was no additional discussion and all members voted in favor to accept the minutes as presented.

Financials: Ann reviewed the financials. Todd explained the counties will be invoiced in the last quarter. Todd noted the Carrot Project line is reflective of the work being done on the Blueprint and Northern Border Regional Commission award. March asked about two-line items for NYS income. Todd noted we did not apply for NYS DEC municipal food scraps program. For the CFA, TE explained we are working hard to close out this previous CFA REDC award. Recently had call with ESD to work out final details.

Mark asked for a motion to accept the financials. March made a motion to accept the minutes and Dennis provided a second. There was no additional discussion and all members voted in favor to accept the financials as presented.

Governance Committee: March explained there was a meeting via conference call on 9/24/19 and explained the committee is looking at the potential of transitioning HVADC from c6 to a c3. The committee reviewed draft bylaws and restated certificate of incorporation developed by the attorney working on the CDFI. The committee felt his experience with NYS non-profit law was inadequate and decided to work on getting a new quote from Harris Beech because they are a NY firm with non-profit experience.

Walter made a motion to permit the governance committee to authorize engagement with alternate legal counsel with specific NYS expertise with an overall amount of to be approved by the Exec Director. Dennis provided a second. There was no additional discussion and all members voted in favor. March will work on getting the quote from Harris Beach.

CDFI: Todd explained he has talked with Linda McFarland of the Community Loan Fund of the Capital Region CDFI. She is leader of the state organization for CDFI. Todd noted the CDFI is certified with treasury and no cdfi's are part of the ABO.

Northern Border Regional Commission (NRBC): Todd explained this was awarded to Vermont with a total award of \$624K for a two year period – 10/19-10/21. HVADC was included in on an admin role but is also a likely implementer of the program in NY. Vermont will issue RFP likely to go in January and will require us to push out the activities into 2020/2021. Todd also mentioned said this NRBC can lead to additional funding for programming in future years.

FFFA: Mary Ann explained we have received 10 applicants for next round from 5 of the 7 counties and that staff and consultants will be reviewing applications next week. The program will start late October with the new peers participating in the kick-off event for Hudson Valley Restaurant Week and then regular sessions in Nov/Dec.

Dennis said working with Community Block Development Grants with 2 farms on equipment. He explained we should be thinking more strategically rather than transactional. He stated there is no statewide ag plan but there is for other things like transportation, open space, economic development. Mark said we need an updated version of AFT Crossroads study.

Grown & Certified: Todd noted we are in the process of reviewing some additional applications.

DoD Project: Todd explained we had student, who over the summer, got started on surveying farms for this project. After she returned to school, we identified another person who is now working on getting agencies into the system.

The meeting was adjourned 10:50am.