



HVADC Board Meeting  
May 16, 2025, 8:00am  
Draft Minutes

**HVADC**  
507 Warren Street, 2<sup>nd</sup> Floor  
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Members Present – Mark Doyle, Ann Finnegan, Walter Garigliano, Eric Ooms

Staff Present – Todd Erling & Mary Ann Johnson

Mark called the meeting to order at 8:05am.

Minutes – Walter made a motion to accept and Mark offered the second. The minutes were approved unanimously.

Financial Report – presented by Todd and Mary Ann and reported as follows:

- Financials are on target for early FY2025.
- First-quarter reimbursements are pending submission.
- State income line item (4207.4) voucher preparation is underway.

Walter asked about the private income line. Mary Ann noted the second grant payment was booked as a receivable in 2024 and received in 2025. The budget will be amended to reflect this.

The Board discussed presentation of personnel on the P&L. Mary Ann noted when we work with a Quickbooks expert, we will change the chart of the accounts to reflect the Board's comments.

#### Farm and Food Growth Fund (FFGF) Agreement

The board reviewed the updated and extended agreement for 2025. It was agreed that the agreement was ready to be signed by Ann Finnegan (FFGF Chair) and Mark Doyle (HVADC).

Walter asked that future agreements to be prepared by November/December for the upcoming year.

The meeting continued with a discussion on aligning HVADC and FFFG boards. Todd explained that at the May 15, 2025 meeting of the FFFG board, Walter, Eric, and Dennis added to FFFG board as members. Todd noted March resigned her position on the board on 4/26/2025.

Todd also explained he recused from votes with potential conflicts between HVADC and FFGF but participated in board structure votes. The Board agreed that FFGF meeting minutes will be included in future HVADC packets for transparency. Ann asked Walter if he would review the FFGF Bylaws. He agreed and Mary Ann was asked to send. Walter also asked for names of FFGF board members prior to the additions.

Walter asked about FFGF programming. Todd explained the following:

1 - USDA RSFI Program

\$18M contract; 19 projects totaling \$13.7M approved.

Equipment-only grants to be completed by Dec 31, 2025.

Infrastructure grants to be completed by Dec 31, 2026.

2 - Dairy Modernization Program

\$24M program; 103 farms approved.

Additional \$10M allocated in 2025 budget.

Projects to be completed within 60 months.

3 - Aquaculture Program

\$5M reallocated to FFGF from Peconic Land Trust.

FFGF to administer with Suffolk County Cooperative Extension and Long Island Farm Bureau.

4 – Food and Fiber

\$10M for a program similar to RFSI with 15% administration. This will also be a five year program.

Lastly he explained new funding for HVADC:

Meat Processing Expansion

\$5M new funding for HVADC. HVADC named administrator. This is addition to the initial \$%m currently being deployed.

Local Assistance Award

\$200K for 2025-2026. Todd reminded the Board we had \$200K for 2024-2025.

Board Expansion Discussion

Walter asked the board if there was support for bringing on a new member from the nonprofit/food systems sector. The board was in agreement and it was suggested a Board Expansion Subcommittee be formed. Mark asked who would participate in the subcommittee and Walter, Ann and Mark agreed to do it.

Todd mentioned that he has been approached by one of our counties to develop a standalone loan fund. There is potential for HVADC to administer as a CDFI. Todd noted he was waiting for something in writing.

Walter and Ann signed off from the meeting at 9:05am.

Final comments were regarding upcoming board meetings:

Joint HVADC and FFGF meetings to be scheduled monthly.

Financials to be reviewed quarterly, alternating between HVADC and FFGF.

RFPs for bookkeeping and accounting services issued; responses expected in June.

Meeting adjourned at approximately 9:15am.