



**Agriculture  
and Markets**



**NYS Ag & Markets Meat Processing Expansion Grant  
Administered by the Hudson Valley AgriBusiness Development Corporation  
Request for Proposals**

**I. Objective/Purpose**

This Request for Proposals (RFP) is issued by the Hudson Valley AgriBusiness Development Corporation (HVADC) as administrator for the New York State Department of Agriculture and Markets (AGM) to invite qualified meat processing businesses to submit proposals for funding consideration from the Meat Processing Expansion Grant (MPEG) program.

The purpose of this RFP is to support the expansion/retention of existing United States Department of Agriculture (USDA) inspected facilities, and the establishment of new USDA meat processing facilities in the state to increase the capacity of New York sourced meat. This program will address the nationwide shortage of affordable meat available to consumers, including the availability of protein sources for schools and institutional facilities in the state.

**II. Key Dates**

The following timetable is established for this RFP and is subject to change. HVADC may extend the due date for proposals by issuance of addenda to this RFP.

RFP Issue Date: May 3, 2023

Proposals Due: June 21, 2023 by 5:00 p.m.

Project Term: Projects must be completed by 12/31/2026

Information about this RFP is available at <https://www.hvadc.org/nys-meat-processing-grant>

**III. Background**

The Covid 19 pandemic brought to light the challenges facing the nation's food supply chain, especially meat processing. New York State, along with the USDA, recognized there is a real need here in New York for an increase in production in meat processing.

To address the shortage of meat processing facilities, AGM developed the **\$5 million Meat Processing Expansion Grants** program that can be used to expand existing facilities or open new facilities. This will make it easier for beef, pork, lamb, goats, poultry, and seafood farmers to process their products and get affordable, local meat into a variety of consumer and institutional markets, strengthening New York's food supply chain and rural economies.

The MPEG Program is available for capital projects that can range from \$50,000 to \$250,000 on a reimbursement basis. For grants of less than \$100,000, a 10% recipient match is required. For grants of \$100,000 to \$250,000, a 20% recipient match is required.

The funding is being provided through the NYS Budget and was sponsored by New York Senate Agriculture Chair Michelle Hinchey and Assembly Agriculture Chair Donna Lupardo.

#### IV. **Requirements**

##### **Mandatory Requirements:**

- Be an established, legally recognized business entity organization in New York State in good standing.
- Be involved in the processing of meat products.
- Have a current USDA Inspection or a comprehensive plan to obtain USDA Inspection.
- Have a detailed project plan and proposal that outlines the expansion/retention or establishment of a USDA inspected meat processing facility in New York.
- Demonstrate how the proposed project will increase the capacity of New York State sourced certified meat. Examples include but are not limited to increased slaughter or processing capacity by a certain number of dollars, varieties of meat or poultry processed, volume (in pounds or head), percentage change, or a combination of volume and average price as a result of efficiency and capacity improvements.

##### **Expectations:**

- Grant funds to be used for: Acquisition of machinery and/or equipment, installation, renovation/leasehold improvements of existing facilities or the acquisition of fixtures.
- Grantees will submit quarterly reports on progress of projects and a final report due 90 days after project completion.
- Provide evidence of General Liability insurance naming HVADC as an additional insured in the amount of \$1M/occurrence and \$2M/aggregate.
- Document the source of match funds. Other State funding **cannot** be used as match.
- Required to enter into a Memorandum of Understanding with HVADC.
- Host site visits as needed.

#### V. **Submission Guidelines**

All required documents (application and budget form) must be received by HVADC **no later than 5:00 p.m. (local time) on June 21, 2023**, in order to be considered.

Electronic Submissions will be accepted through a secure portal at <https://www.hvadc.org/nys-meat-processing-grant>

Hard copies must be received by June 21, 2023 and may be mailed to:

Hudson Valley AgriBusiness Development Corporation  
507 Warren St, 2<sup>nd</sup> Fl  
Hudson, NY 12534  
Attn: MPEG

#### VI. **Questions**

Questions about the grant or this RFP can be emailed to Duane Stanton, Business Services Coordinator at [dstanton@hvadc.org](mailto:dstanton@hvadc.org).