



**Board Meeting  
Video/Phone Conference Call  
March 25, 2022  
Draft Minutes**

**HVADC**

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**BOARD OF  
DIRECTORS**

**President**  
Mark Doyle

**Vice President**  
Walter Garigiano

**Treasurer/Secretary**  
Ann Finnegan

David Church  
Dennis Doyle  
Eric Ooms

**Executive Director**  
Todd Erling

**Board Members Present:** Mark Doyle, Ann Finnegan, Walter Garigiano, Eric Ooms

**Staff Present:** Todd Erling & Mary Ann Johnson

Mark opened the meeting at 8:03am.

**Minutes** – The of minutes 10/22/2021 were reviewed. Mark asked for a motion to accept minutes. Eric made the motion and Ann offered second. The motion passed unanimously.

**Financials** – The Board reviewed the P&L and the Balance Sheet for March 2022. Todd noted the loans we have closed are on the Balance Sheet. In reviewing income, Walter expressed Sullivan County was interested in renewing the contract for another 3 years. Mark asked for a motion to accept the financials. Eric made the motion and Walter offered second. The motion passed unanimously.

**ABO Compliance**

**Audit Review** – Todd explained the Audit Committee had met and the committee unanimously agreed to send the audit to the Board for review. He explained it was a clean audit and there were no findings. Ann reviewed the balance sheet information and Todd reviewed the functional expenses and cash flow statement. Todd pointed out the Notes section included some detail on the loans and explained as we grow this information will be presented in a summary table. Mark asked for a motion to accept the Audit and submit it to the ABO. Eric made the motion and Walter offered second. The motion passed unanimously.

**Performance Measures Report** – Mary Ann reviewed the document with the Board. There were no questions and Mark asked for a motion to accept the report and submit it to the ABO. Walter made the motion and Eric offered second. The motion passed unanimously.

**Board Evaluation Form** – Mary Ann reminded the board to complete the form and return it to her. She explained it should be submitted by 3/31 to the ABO in a summary format.

**Financial Disclosure Form** – Mary Ann explained this is a yearly filing but it does not get sent to the ABO. These are kept sealed and on file in the HVADC office. As in the past, HVADC has extended the deadline for submission to July 15 so that all tax filings can be completed.

There were no additional questions or comments from the Board and Walter made a motion to adjourn the meeting at 8:35am. Ann provided the second and the motion passed unanimously.